



**Maitland City Council**  
 PO BOX 220 Maitland NSW 2320  
 Phone: 4934 9700 Fax: 4933 3209



## TREE APPLICATION FORM

APPLICANT DETAILS:	OWNERS DETAILS:
Name	Name
Address	Address
Ph No	
Signature	Signature(s)

**NB** Where the applicant is not the owner of the subject land, owner's consent must be obtained and submitted with this application. **All signatures are required if there is more than one owner.**

### PROPERTY DESCRIPTION

No	Street	Suburb
Lot No	DP	

**Please specify no of trees to be pruned or removed below:**

Removal		Pruning (eg. Crown thinning)	
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Reasons for the removal or pruning of the tree(s):


#### Site Sketch Details

- **Mark** with an **X** position of tree(s) to be removed/pruned
- **Mark** with a **0** position of other trees to be retained
- Show North Point
- Show Location of Buildings
- Attach a photograph, if possible

#### Site Sketch


*NB* If sufficient information cannot be given in the Site Sketch opposite, a separate plan must accompany this application.

Street Name

- NOTE**
- This form is not to be used for trees located on footpaths or Public Reserves
  - If you are intending to build on currently vacant land and the development proposal involves tree removal or pruning, please refer to Council's Tree Information Sheet No 1 – see over.

**Privacy Statement:** Maitland City Council complies with the Privacy Code of Practice for Local Government in dealing with all personal information that is required to be supplied when an applicant completes this application. However, some of the personal information which is set out in this form will become part of the public record which Council is required to keep pursuant to the Local Government and Environmental Planning and Assessment Acts. This information may be divulged to others in accordance with the provisions of those Acts. Furthermore, Council may be required to divulge some personal information pursuant to the Freedom of Information Act.

#### OFFICE USE ONLY:

Date Received:	Application No:	Property No:
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## TREE PRESERVATION

### INFORMATION SHEET NO 1



All current and intending home owners and builders should be aware of and take into account the following information in relation to their property or building.

Council's consent is to be obtained for the removal or pruning (e.g. crown thinning) of all trees which are over three (3) metres in height or which have a branch spread of three (3) metres in width.

Where a Development Consent and a Construction Certificate have been obtained, Council's consent has automatically been given for the removal of those trees (within the subject property) located where the building work is to be carried out and up to three (3) metres from the external edge of footings and driveways. (Note: This applies to new construction only, in residential and rural areas of the City.).

If it is desired to remove or prune any trees located outside the three (3) metre building envelope described above, a separate application must be lodged for Council's consideration. A separate application is not necessary if consent was sought and obtained to remove trees in conjunction with the development application for building work.

Where a Development Consent and Construction Certificate have not been obtained, Council will generally not approve an application to remove trees from vacant land, except where the trees may be diseased or present a significant risk to an adjoining property.

Council cannot approve any development works including the removal or pruning of any trees on neighbouring property without the consent of the tree owner(s). Applicants that are affected by overhanging limbs from neighbours' trees can seek approval from Council to prune the tree to their fence line only. Consent from the owner in this case is not required.

Council does not offer tree inspection services

Further information and application forms may be obtained by contacting Council's Customer Service Centre on Tel: 49349700



Trees in Maitland Local Government Area are protected under the provisions of Clause 29 of the Maitland Local Environmental Plan, 1993 gazetted on 3 September 1993.